



Leading the way.....



## Troop 1865 Scout Positions of Responsibility Duties and Responsibilities

1 March 2018



Leading the way...

What does that mean?

Think about being a Cub Scout. You came to Den meetings and did a lot of different and fun things. But who decided what to do and who planned the activities? The Den Leaders, right?

Sports teams are a lot of fun, too. But who decided who plays what position, who's on the starting lineup and when to substitute? The coach, right?

There is one thing that makes Scouting different from all other youth groups. Do you know what it is?

Well, it is not the uniform. Every soccer, basketball, and baseball team has a uniform.

It is not the fun activities. There are a lot of other things that are fun.

And it certainly isn't cleaning dirty pots and pans on a campout!!

**What makes Scouting special is that YOU make the decisions!**

That's right! YOU run the Troop. Baden-Powell made it very plain in Aids to Scoutmastership when he wrote,

“The best progress is made in those Troops where power and responsibility are really put into the hands of the Patrol Leaders.”

This is real decision making power. And it's not just Patrol Leaders. All of the Troop leadership positions have a hand in making the Troop run. As a Troop Leader you will:

- Plan and run Troop meetings,
- Pick Troop outings, where to camp, what to do,
- Plan advancement opportunities for all Troop members,
- Select High-Adventure programs
- Determine Troop policy
- Help other Scouts along the trail to Eagle!

Sound cool? It really is! The adults are there to provide support but YOU will be making the decisions.

Because being a leader is more than just sewing on a patch we have put together job descriptions for the Troop leadership positions. They will give you a good idea of what each job is all about and what you will be required to do.

Here's how to be considered for a position.

First, read the job descriptions, qualifications, and job responsibilities. Then decide what you want to do and talk it over with your parents or guardians. You can also talk it over with other Scouts who have served in that position. Finally, get a Troop job application form, fill it out, have your parent(s) read and sign it and turn it in.

So, are you ready to “Lead the way?” We sure hope so!

**NOTE: For Troop Guide, Instructor, Den Chief, Troop Order of The Arrow Representative, and Outdoor Ethics Guide positions, Scouts must contact the Scoutmaster to volunteer for the position.**



Troop 1865  
Leadership Position Description

**SENIOR PATROL LEADER**

**GENERAL INFORMATION**

- Type:** Elected by the members of the Troop  
**Term:** 6 months  
**Reports to:** Scoutmaster  
**Description:** The Senior Patrol Leader is elected by the Scouts to represent them as the top junior leader in the Troop.  
**Leadership:** Fulfills position of responsibility requirement for Star, Life, and Eagle  
**Comments:** The Senior Patrol Leader is the focal point of the Troop. He needs to attend as close to all Troop functions as possible. One of the major parts of the SPL's job is to lead the Patrol Leader Council. He must lead, teach, and mentor the Patrol Leaders. He must work with all of the other elected leaders of the Troop, not just his friends or other popular Scouts, to guide the Troop.

**QUALIFICATIONS**

- Age:** 13  
**Rank:** Star or higher  
**Experience:** Previous service as SPL, ASPL, PL, or APL  
**Time in Troop:** 1 year

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 85% of all Troop meetings, Patrol Leader's Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you may be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that the Assistant Senior Patrol Leader is ready to assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Runs all Troop meetings, events, activities, and the annual program planning conference.  
Runs the Patrol Leader's Council meetings  
Appoints other Troop junior leaders with the advice and counsel of the Scoutmaster.  
Assigns duties and responsibilities to junior leaders.  
Assists the Scoutmaster with Junior Leader Training.



Troop 1865  
Leadership Position Description  
**ASSISTANT SENIOR PATROL LEADER**

**GENERAL INFORMATION**

- Type:** Elected by the members of the Troop  
**Term:** 6 months  
**Reports to:** Senior Patrol Leader  
**Description:** The Assistant Senior Patrol Leader is the second highest ranking patrol leader in The Troop. The Assistant Senior Patrol Leader acts as the Senior Patrol Leader in the absence of the Senior Patrol Leader or when called upon. He also provides leadership and mentorship to the other junior leaders of the Troop.  
**Leadership:** Fulfills position of responsibility requirement for Star, Life, and Eagle  
**Comments:** The most important part of the Assistant Senior Patrol Leader position is his work with the other junior leaders. The ASPL should be familiar with the other positions and stay current with the work being done.

**QUALIFICATIONS**

- Age:** 13  
**Rank:** Star or higher  
**Experience:** None  
**Time in Troop:** 1 year

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 80% of all Troop meetings, Patrol Leader's Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you may be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Helps the Senior Patrol Leader lead meetings and activities.  
Runs the Troop in the absence of the Senior Patrol Leader.  
Helps train and supervise the Troop Scribe, Quartermaster, Instructor, Librarian, Historian, and Chaplain's Aide.  
Serves as a member of the Patrol Leader's Council.



Troop 1865  
Leadership Position Description  
**ASSISTANT SENIOR PATROL LEADER - LCorps**

**GENERAL INFORMATION**

- Type:** Elected by the members of the LCorps  
**Term:** 6 months  
**Reports to:** Senior Patrol Leader  
**Description:** The Assistant Senior Patrol Leader for the LCorps is the third highest ranking patrol leader in The Troop. The Assistant Senior Patrol Leader for the LCorps acts as the Senior Patrol Leader in the absence of the Senior Patrol Leader and the Assistant Senior Patrol Leader or when called upon. He also provides leadership and mentorship to the other junior leaders of the Troop.  
**Leadership:** Fulfills position of responsibility requirement for Star, Life, and Eagle  
**Comments:** The most important part of the Assistant Senior Patrol Leader position is his work with the other junior leaders. The ASPL should be familiar with the other positions and stay current with the work being done.

**QUALIFICATIONS**

- Age:** 13  
**Rank:** Star or higher  
**Experience:** None  
**Time in Troop:** 1 year

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 80% of all Troop meetings, Patrol Leader's Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you may be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Helps the Senior Patrol Leader lead meetings and activities.  
Runs the Troop in the absence of the SPL and ASPL  
Acts as a senior mentor to the other members of the PLC  
Helps supervise the LCorps and ensures they are supporting the PLC  
Serves as a member of the Patrol Leader's Council



Troop 1865  
Leadership Position Description

**QUARTERMASTER**

**GENERAL INFORMATION**

- Type:** Elected by the members of the Troop  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Troop Quartermaster keeps track of Troop equipment and sees that it is in good working order.  
**Leadership:** Fulfills position of responsibility requirement for Star, Life, and Eagle  
**Comments:** The Quartermaster does most of his work around campouts. There are times when the Quartermaster has to be available to check equipment in and out. He works closely with the Quartermaster mentor in the performance of his duties.

**QUALIFICATIONS**

- Age:** None  
**Rank:** Tenderfoot  
**Experience:** None  
**Time in Troop:** None

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Keeps records on patrol and Troop equipment  
Makes sure equipment and the Trailer is in good working condition  
Issue equipment and makes sure it is returned in good condition  
Makes suggestions for new or replacement items  
Works with the Quartermaster mentor responsible for equipment  
Responsible for the U.S. and Troop flags for meetings, campouts, and ceremonies



Troop 1865  
Leadership Position Description

**PATROL LEADER**

**GENERAL INFORMATION**

- Type:** Elected by the members of the Patrol  
**Term:** 6 months  
**Reports to:** Senior Patrol Leader  
**Description:** The Patrol Leader is the elected leader of his Patrol. He represents his Patrol on The Patrol Leader's Council.  
**Leadership:** Fulfills position of responsibility requirement for Star, Life, and Eagle  
**Comments:** The Patrol Leader may easily be the most important job in the Troop. He has the closest contact with the patrol members and is in the perfect position to help and guide them.  
The Patrol Leaders, along with the Senior Patrol Leader and Assistant Senior Patrol Leader are the primary members of the Patrol Leader's Council.

**QUALIFICATIONS**

- Age:** None  
**Rank:** 1<sup>st</sup> Class or higher  
**Experience:** None  
**Time in Troop:** 1 year

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 80% of all Troop meetings, Patrol Leader's Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you may be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that the Assistant Patrol Leader is ready to assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Appoints the Assistant Patrol Leader.
- Represents the Patrol on the Patrol Leader's Council.
- Plans and steers patrol meetings.
- Helps Scouts advance.
- Acts as the chief recruiter of new Scouts.
- Keeps patrol members informed.
- Knows what his patrol members and other leaders can do.



Troop 1865  
Leadership Position Description

**ASSISTANT PATROL LEADER**

**GENERAL INFORMATION**

- Type:** Appointed by the Patrol Leader  
**Term:** 6 months  
**Reports to:** Patrol Leader  
**Description:** The Assistant Patrol Leader is appointed by the Patrol Leader and leads the patrol in his absence.  
**Leadership:** Does not fulfill position of responsibility requirement for Star, Life, and Eagle  
**Comments:** Substituting for the Patrol Leader is only part of the Assistant Patrol Leader's job. The Assistant Patrol Leader actively helps run the Patrol.

**QUALIFICATIONS**

- Age:** None  
**Rank:** 2<sup>nd</sup> Class  
**Experience:** None  
**Time in Troop:** 1 year

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Senior Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that the Assistant Patrol Leader is ready to assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Helps the Patrol Leader plan and steer patrol meetings and activities.  
Helps the Patrol Leader keep patrol members informed.  
Helps the Patrol get ready for all Troop activities.  
Represents his patrol at the Patrol Leader's Council meetings when the Patrol Leader cannot attend.  
Lends a hand controlling the patrol and building Patrol spirit.





Troop 1865  
Leadership Position Description

**SCRIBE**

**GENERAL INFORMATION**

- Type:** Appointed by the Senior Patrol Leader, with the approval of the Scoutmaster  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Scribe keeps the Troop records. He records the activities of the Patrol Leader's Council and other events designated by the Scoutmaster.  
**Leadership:** Fulfills position of responsibility requirement for Star, Life, and Eagle  
**Comments:** To be a good Scribe you need to attend nearly all Troop and Patrol Leader's Council meetings and take good notes.

**QUALIFICATIONS**

- Age:** None  
**Rank:** Tenderfoot  
**Experience:** None  
**Time in Troop:** None

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, Patrol Leader's Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Attends and keeps minutes of the Patrol Leader's Council meetings  
Distributes meeting minutes to troop leadership.  
Ensures scout attendance at events is recorded and passed to Scoutmaster.  
Works with the Troop Committee members responsible for advancement and finance.



Troop 1865  
Leadership Position Description

**TROOP HISTORIAN / PUBLICITY**

**GENERAL INFORMATION**

- Type:** Appointed by the Senior Patrol Leader, with the approval of the Scoutmaster  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Troop Historian keeps a historical record or scrapbook of Troop activities.  
**Leadership:** Fulfills position of responsibility requirement for Star, Life, and Eagle  
**Comments:** The true value of a good Historian does not show up until years later. The Historian provides material for displays and presentations of current activities. In addition, the work of the Historian provides a link with the past.

**QUALIFICATIONS**

- Age:** None  
**Rank:** Tenderfoot  
**Experience:** None  
**Time in Troop:** None

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Collects pictures and facts about past Troop activities and keeps them in a historical file or scrapbook or website  
Takes care of Troop trophies, ribbons, and souvenirs of Troop activities  
Keeps information about former members of the Troop



Troop 1865  
Leadership Position Description

**TROOP LIBRARIAN**

**GENERAL INFORMATION**

- Type:** Appointed by the Senior Patrol Leader, with the approval of the Scoutmaster  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Troop Librarian takes care of the Troop literature.  
**Leadership:** Fulfills position of responsibility requirement for Star, Life, and Eagle  
**Comments:** The library contains books of historical value as well as current materials. All together, the library is a Troop resource worth hundreds of dollars. The Librarian manages this resource for the Troop with the help and advice of the Librarian mentor.

**QUALIFICATIONS**

- Age:** None  
**Rank:** Tenderfoot  
**Experience:** None  
**Time in Troop:** None

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Sets up and takes care of a Troop library
- Keeps records of books and pamphlets owned by the Troop
- Adds new or replacement items as needed
- Keeps books and pamphlets available for borrowing
- Works with the Librarian mentor to keep a system for checking in and out material
- Follows up on late returns



Troop 1865  
Leadership Position Description

**CHAPLAIN'S AIDE**

**GENERAL INFORMATION**

- Type:** Appointed by the Senior Patrol Leader, with the approval of the Scoutmaster  
**Term:** 6 months  
**Reports to:** Assistant Senior Patrol Leader  
**Description:** The Chaplain's Aide works with the Troop Chaplain to meet the religious needs of Scouts in the Troop. He also works to promote the religious awards program.  
**Leadership:** Fulfills position of responsibility requirement for Star, Life, and Eagle  
**Comments:** "Duty to God" is one of the core beliefs of Scouting. The Chaplain's Aide helps everyone in the Troop by preparing short religious observations for campouts and other functions. The Chaplain's Aide does not always lead the observation himself and can have other Troop members help.

**QUALIFICATIONS**

- Age:** None  
**Rank:** Tenderfoot  
**Experience:** None  
**Time in Troop:** None

**PERFORMANCE REQUIREMENTS**

- Training:** You must attend the Troop Junior Leader Training even if you have attended in the past.  
**Attendance:** You are expected to attend 75% of all Troop meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Assists the Troop Chaplain with religious services at Troop activities  
Tells Scouts about the religious emblem program for their faith  
Makes sure religious holidays are considered during Troop program planning  
Helps plan for religious observance in Troop activities



Troop 1865  
Leadership Position Description

## TROOP WEBMASTER

### GENERAL INFORMATION

<b>Type:</b>	Appointed by the Senior Patrol Leader, with the approval of the Scoutmaster
<b>Term:</b>	6 months
<b>Reports to:</b>	Assistant Senior Patrol Leader
<b>Description:</b>	The Troop Webmaster is responsible for maintaining the troop's website. He should make sure that information posted on the website is correct and up to date and that members' and leaders' privacy is protected.
<b>Leadership:</b>	Fulfills position of responsibility requirement for Star, Life, and Eagle
<b>Comments:</b>	To be a good Troop Webmaster you need to attend nearly all Troop and Patrol Leader's Council Meetings. A member of the troop committee may assist him with his work.

### QUALIFICATIONS

<b>Age:</b>	None
<b>Rank:</b>	1 <sup>st</sup> Class
<b>Experience:</b>	None
<b>Time in Troop:</b>	1 Year

### PERFORMANCE REQUIREMENTS

<b>Training:</b>	You <u>must</u> attend the Troop Junior Leader Training even if you have attended in the past.
<b>Attendance:</b>	You are expected to attend 75% of all Troop meetings, Patrol Leader's Council meetings, outings, and service projects. If your attendance is low, or if you have three (3) unexcused absences in a row, you can be removed from office
<b>Effort:</b>	You are expected to give this job your best effort.

### GENERAL LEADERSHIP RESPONSIBILITIES

<b>Uniform:</b>	Set the example by wearing the uniform correctly. This means that you will wear all of the parts of the Scout uniform, shirt-tail tucked in, with all required badges in their correct locations.
<b>Behavior:</b>	Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
<b>Attendance:</b>	Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Assistant Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Maintains the troop's website
  - Update the website on a minimum of a monthly basis to contain dates and type of the next meeting, troop announcements of importance, individual patrol announcements of importance (i.e. a patrol event separate from a troop event)
  - The website should also announce upcoming campouts, court of honors, and patrol leaders' conferences
  - Makes sure that information posted on the website is correct and up to date
  - Makes sure scout and scout leaders' privacy is protected
  - Corrects, as soon as possible, any incorrect information, broken links, and/or typos that are discovered on the website
  - The webmaster will be responsible for the contents of the website, following the BSA guidelines